



Chew Valley Construction is proud to offer a unique opportunity for a driven, experienced individual to join our team as Operations Manager in our Building & Fabric Maintenance Division.

About Chew Valley Construction

Having been established for 40 years, Chew Valley Construction is a trusted regional contractor delivering high-quality building, refurbishment, and maintenance services across the South West. Our building fabric division plays a key role in supporting long-term relationships with commercial property and asset management companies, commercial clients, FM companies, local authorities, and businesses.

With the current Operations Manager for the Building & Fabric Maintenance Division transitioning to reduced hours ahead of retirement, we are seeking a skilled and committed individual to lead the division into its next phase.

Location: South Bristol/North Somerset

Reports to: Senior Operations Manager

Job Type: Full-time, Permanent

Salary: Competitive, based on experience

Role Overview

As Operations Manager of this division, you will lead and oversee all aspects of building fabric delivery, covering planned and reactive works, minor building repairs, and small project delivery. You will manage a well-established team, uphold standards, maintain key client relationships, and ensure compliance and profitability.

You will also work closely with our in-house digital systems, including our bespoke Back Office System (BOS), which underpins job administration, scheduling, invoicing, and reporting. This is a succession opportunity, and the successful candidate will benefit from a structured handover and mentoring period alongside the current manager.

Key Responsibilities

- Manage the operational delivery of building & fabric maintenance contracts across commercial, public sector, and residential properties.
- Use our bespoke BOS job management system to oversee job progress, allocate resources, monitor costs, and maintain accurate records.
- Maintain high levels of customer satisfaction through effective communication and service delivery.
- Lead, develop, and support supervisors and site-based teams.
- Ensure projects comply with health & safety legislation and internal quality standards.
- Work with commercial and administrative colleagues on pricing, procurement, and contract reporting.
- Track KPIs and implement improvements where necessary.
- Take ownership of the division's financial performance, including budgeting and cost control.



Skills & Experience

Essential:

Strong background in building maintenance or small works within a construction or FM environment.

Understanding of core building fabric trades (e.g., roofing, plastering, carpentry, brickwork).

People management experience — able to motivate, delegate, and mentor effectively.

Comfortable with digital systems — ideally with experience in job scheduling, cost tracking, or reporting tools.

Knowledge of CDM regulations and a strong H&S mindset.

Full UK driving licence.

Desirable:

Familiarity with custom or industry-specific job management platforms.

Experience with housing association or local authority contracts.

SMSTS / SSSTS, or health & safety qualifications such as IOSH or NEBOSH.

Existing customer base/ contacts

Personal Attributes:

Organised and able to manage competing priorities.

Practical, proactive, and solutions-driven.

A team player with strong communication skills.

Willingness to work closely with digital systems and promote their use among the team.

What We Offer:

A well-supported transition period with the current Operations Manager.

The chance to lead a key business division with autonomy and support.

Competitive salary, based on experience

20 days annual leave plus bank holidays.

Company pension and training opportunities.

Prospective path to future shareholding.

Think this role matches your skills and experience? We would love to hear from you.

Please send your CV to jobs@chewvalleyconstruction.co.uk

We will be reviewing applications on a rolling basis and may close the role once we have found the right person. Early application is encouraged!